

**DESCRIPTION OF THE FILE**  
**Personal Data Act (523/1999) section 10**  
**Date of drafting: October 2005**

1. Controller	Name Millipore OY
	Contact information (address, tel. etc...) Sinimaentie 8b 02630 ESPOO Finland
2. The person in charge and/or contact person	Name Claude Sturni c/o Millipore SAS Batiment A Molsheim CEDEX 67124 France
	Contact information (address, tel. etc...) c/o Millipore SAS Batiment A Molsheim CEDEX 67124 France (330) (3) 88 38-90 00
3. Name of the register  (should describe the content)	Account Registration (contains salutation, first name, last name, job title, company name, address, city, state or province (if applicable), zip/postal code, country, office phone (area code/number/extension), fax number (area code/number) and email address received from each customer that has registered on Millipore's web site)
4. The purpose for processing the personal data / the purpose for the use of a register	When a customer orders from Millipore's web site, Millipore collects personally identifiable information described above from the customer. Millipore collects this information in order to fill the order and to communicate with the customer about the order. If the customer does not provide the information that is noted as being required or mandatory on the web site, the customer will not be able to place orders on Millipore's web site.

<p>5. Content of the register</p> <p>(For instance: name, address and telephone number of the data subject)</p>	<p>Salutation, first name, last name, job title, company name, address, city, state or province (if applicable), zip/postal code, country, office phone (area code/number/extension), fax number (area code/number) and email received from each customer that has registered on Millipore's web site</p>
<p>6. Regular sources of information</p> <p>(Which data is received, by whom and on what ground. For instance: consent or provision of a law)</p>	<p>Information with respect to a customer is received directly from such customer. Millipore uses the information provided only for the purpose(s) for which the customer specifically provides it or for specific additional purposes for which Millipore receives the customer's prior consent. Millipore does not share any information provided with anyone outside of Millipore Corporation (the parent corporation of Millipore OY) and its subsidiaries except for suppliers who assist Millipore Corporation in maintaining and managing the activities on Millipore's web site. Those suppliers are legally obligated to maintain the confidentiality of any information Millipore Corporation provides them.</p>
<p>7. Regular destinations of disclosed data and whether the data is transferred to countries outside the the European Union or the European Economic Area</p>	<p>The data is transferred to Millipore Corporation's corporate headquarters in the USA, and then may be transferred back to Millipore Corporation's European subsidiaries.</p>
<p>8. The principles how the data file/register is secured.</p>	<p>A. Manual register (place of storage and the methods of protection)</p> <p>The data file/register is kept in a secure database located on a physical server that is password protected. The server is located in a secure data center requiring badge access located in Millipore Corporation's corporate headquarters in the USA. Millipore employs appropriate security measures to protect against the loss, misuse and alteration of any information that a customer provides us. Millipore employs Secure Sockets Layer (SSL) software which encrypts information that a customer inputs, as an additional security measure.</p> <p>B. Data register/ADP register (principles for the right to use a register, monitoring of the use and actual protection of hardware)</p> <p>See above.</p>

For further details, see Millipore's Security & Privacy policy published at [www.millipore.com](http://www.millipore.com).

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3. Name of the register  (should describe the content)	Email Subscription (contains first name, last name, company name and email address received from each customer that has subscribed on Millipore's web site)
4. The purpose for processing the personal data / the purpose for the use of a register	When a customer or potential customer elects to receive e-mail updates and news from Millipore via the Internet, Millipore collects personally identifiable information described above from the customer or potential customer. Millipore collects this information in order to send the e-mail updates and news. If the customer does not provide the information that is noted as being required or mandatory on the web site, the customer will not be able to receive e-mail updates or news via the Internet.

<p>5. Content of the register</p> <p>(For instance: name, address and telephone number of the data subject)</p>	<p>First name, last name, company name and email address received from each customer that has subscribed on Millipore's web site</p>
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